# Y.E.S.S. - YOUTH EMERGENCY SHELTER SOCIETY

OF EDMONTON FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2023 AND INDEPENDENT AUDITOR'S REPORT



### **INDEPENDENT AUDITOR'S REPORT**

#### To the Members of Y.E.S.S. - Youth Emergency Shelter Society of Edmonton:

#### Qualified Opinion

We have audited the financial statements of **Y.E.S.S. - Youth Emergency Shelter Society of Edmonton o/a Youth Empowerment & Support Services** (the Entity), which consist of the statement of financial position at March 31, 2023 and statements of changes in net assets, operations and of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies.

In our opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from donations and fundraising events, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustment might be necessary to revenue, excess of revenue, assets and net assets.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in *the Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit • procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Marenchuk & Annicchianico LLP Chartered Professional Accountants

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Edmonton, Alberta June 14, 2023

# Y.E.S.S. - YOUTH EMERGENCY SHELTER SOCIETY OF EDMONTON STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2023

ASSETS		<u>2023</u>	<u>2022</u>
CURRENT ASSETS: Cash Accounts receivable Prepaid expenses		471,037 215,558 <u>18,811</u>	\$1,073,884 61,418 <u>23,854</u>
Total current assets	•	705,406	1,159,156
INTERNALLY RESTRICTED CASH AND INVESTMENTS (Note 3)	2,4	416,753	2,487,008
TANGIBLE CAPITAL ASSETS (Note 4)	<u>1,</u>	<u>877,733</u>	<u>1,991,651</u>
TOTAL	\$ <u>4,</u>	<u>999,892</u>	\$ <u>5,637,815</u>

# LIABILITIES AND NET ASSETS

CURRENT LIABILITIES: Accounts payable and accrued liabilities - including government remittances of \$43,080 (2022 - \$61,325) Deferred revenue (Note 6) Obligation under capital lease	\$ 355,288 563,299 -	\$ 529,463 253,061 <u>27,333</u>
Total current liabilities	918,587	809,857
DEFERRED CAPITAL CONTRIBUTIONS (Note 7)	<u>1,087,058</u>	<u>1,190,697</u>
NET ASSETS: Invested in tangible capital assets Internally restricted (Note 8 and Schedule 6) Unrestricted	790,675 2,416,753 _(213,181)	773,621 2,487,008 <u>376,632</u>
Total net assets	<u>2,994,247</u>	<u>3,637,261</u>
TOTAL	\$ <u>4,999,892</u>	\$ <u>5,637,815</u>

Approved by the Board: Director

# STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED MARCH 31, 2023

	Invested In Tangible <u>Capital Assets</u>	Internally Restricted (Note 8)	<u>Unrestricted</u>	<u> </u>	tal
Balance at beginning of the year	\$773,621	\$2,487,008	\$ 376,632	\$3,637,261	\$2,726,575
Excess of revenue (expenses) for the year	(86,771)	(70,255)	(485,988)	(643,014)	910,686
Deferred capital contributions	(41,870)	-	41,870	-	-
Purchase of tangible capital assets	118,362	-	(118,362)	-	-
Repayment of obligation under capital lease	_27,333		<u>(27,333</u> )		
Balance at end of the year	\$ <u>790,675</u>	\$ <u>2,416,753</u>	\$ <u>(213,181</u> )	\$ <u>2,994,247</u>	\$ <u>3,637,261</u>

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	2022
REVENUE: Unrestricted revenue:		
Donations	\$1,380,810	\$1,449,446
Special fundraising events - external (net)		135,883
Investment income (loss)	(69,993)	208,908
United way - preferred giving	45,234	58,835
Other	4,183	25,739
Total unrestricted revenue	<u>1,806,018</u>	<u>1,878,811</u>
Restricted revenue:		
Edmonton Area Child & Family Services Authority -		
operating subsidies	1,010,585	987,472
Casino and raffle	67,671	95,185
Donations		42,998
Government grants - federal		2,034,792
- provincial	51,833	62,167
- municipal	156,341	130,000
Grants - foundations and other	1,838,761	1,924,639
United Way - general allocation	150,000	170,734
Amortization of deferred capital contributions (Note 7)	145,509	158,298
Total restricted revenue	<u>3,796,694</u>	<u>5,606,285</u>
Total revenue	<u>5,602,712</u>	<u>7,485,096</u>
EXPENSES:		
Wages and benefits (Schedule 1)	4,656,494	5,136,109
Direct client (Schedule 2)	322,431	1,007,443
Facility (Schedule 3)	351,985	364,438
Administrative (Schedule 4)	633,606	550,567
Fundraising (Schedule 5)	48,930	78,620
Amortization	232,280	239,452
Total expenses	<u>6,245,726</u>	<u>7,376,629</u>
EXCESS OF REVENUE (EXPENSES) BEFORE THE UNDERNOTED	(643,014)	108,467
CANADA EMERGENCY WAGE SUBSIDY		802,219
EXCESS OF REVENUE (EXPENSES) FOR THE YEAR	\$ <u>(643,014</u> )	\$ <u>910,686</u>

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	<u>2022</u>
OPERATING ACTIVITIES:		
Cash from (used in) operations: Excess of revenue (expenses) for the year Items not involving cash for operations:	\$ (643,014)	\$ 910,686
Amortization	232,280	239,452
Amortization of deferred capital contributions	<u>(145,509</u> )	<u>(158,298</u> )
	(556,243)	991,840
Increase (decrease) in non-cash working capital balances related to operations:		
Accounts receivable	(154,140)	4,680
Prepaid expenses	5,043	(5,874)
Accounts payable and accrued liabilities	(174,175)	
Deferred revenue Deferred capital contributions	310,238 41,870	(1,045,617) 130,084
	41,070	130,004
Net cash from (used in) operating activities	(527,407)	212,936
FINANCING ACTIVITY - repayment of obligation under capital lease	<u>    (27,333</u> )	(35,948)
INVESTING ACTIVITIES: Decrease (increase) in internally restricted cash and		
investments	70,255	(676,956)
Purchase of tangible capital assets	(118,362)	(171,413)
Net cash used in investing activities	<u>(48,107</u> )	<u>(848,369</u> )
DECREASE IN CASH FOR THE YEAR	(602,847)	(671,381)
CASH AT BEGINNING OF THE YEAR	<u>1,073,884</u>	1,745,265
CASH AT END OF THE YEAR	\$ <u>471,037</u>	\$ <u>1,073,884</u>

#### 1. PURPOSE OF SOCIETY:

Y.E.S.S. - Youth Emergency Shelter Society of Edmonton o/a Youth Empowerment and Support Services (the Society) was incorporated in 1981. The Society is committed to providing immediate and low-barrier shelter, temporary housing, and individualized wrap-around support for youth ages 15-24.

The Society is incorporated under the Societies Act of the Province of Alberta. The Society is a registered charity under the Income Tax Act (Canada) and is exempt from income taxes.

#### 2. ACCOUNTING POLICIES:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies are as follows:

#### Revenue recognition:

Grants and donations are included in revenue in the year in which they are received or become receivable, with the exception that amounts received to fund specific expenditures are included in revenue in the year the funds are expended.

Proceeds from casinos and raffles are included in revenue as expenditures are incurred for the objectives specified in the license.

Revenue from all other sources is included in revenue in the year in which it is received or becomes receivable.

#### Donations of services:

The work of the Society is dependent on the voluntary service of many individuals. Since these services are not normally purchased by the Society and because of the difficulty in determining their fair value, donated services are not recognized in these financial statements.

#### Donations of materials:

The Society receives many donations of goods such as food and supplies from many individuals and organizations. Since these items are not normally purchased by the Society and because of the difficulty in determining their fair value, donated goods are not recognized in these financial statements.

# 2. ACCOUNTING POLICIES (continued):

Donation of tangible capital assets:

Tangible capital assets donated to the Society are recorded at its estimated fair value at the time of the donation.

#### Investments:

Investments are recorded at fair market value.

#### Tangible capital assets:

Tangible capital assets are stated at cost. Amortization is provided at the following annual rates:

Buildings	5% declining-balance
Computer equipment	30% declining-balance
Computer software	30% straight-line
Office equipment and furniture	20% declining-balance
Kitchen equipment	20% declining-balance
Automotive equipment	30% declining-balance
Leasehold improvements	5% straight-line

#### Equipment under capital lease:

The Society leases certain equipment. All leases are reviewed by the Society to determine whether the lease represents the acquisition of an asset and the incurrence of a liability. Leases with such characteristics are recorded as the purchase of an asset by the Society and the related liability is included under the caption "Obligation under capital lease". The assets are being amortized at the same rates as similar equipment.

# Financial instruments:

The Society initially measures its financial assets and liabilities at fair value.

The Society subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair market value. Changes in fair value are recognized in net income.

The Society's financial instruments measured at amortized cost consists of cash, accounts receivable and accounts payable and accrued liabilities.

# 2. ACCOUNTING POLICIES (continued):

#### Financial instruments (continued):

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. Any previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount of impairment recognized previously. The amount of the reversal is recognized in net income.

#### Cash and cash equivalents:

Cash and cash equivalents consist of balances with banks and short-term investments that can be converted readily to cash.

#### Use of estimates:

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed annually and adjustments are made to income as appropriate in the year they become known.

# 3. INTERNALLY RESTRICTED CASH AND INVESTMENTS:

The Society maintains certain cash and investments in segregated accounts. These accounts have been established to segregate funds designated by the Board for internally restricted purposes as outlined in Note 8.

The details of the internally restricted cash and investments held in segregated accounts are as follows:

	<u>2023</u>	<u>2022</u>
Endowment Fund: Marketable securities Cash in broker account		
Subtotal	\$ <u>1,534,627</u>	\$ <u>1,579,077</u>

# 3. INTERNALLY RESTRICTED CASH AND INVESTMENTS (continued):

	<u>2023</u>	<u>2022</u>
Balance forward	\$ <u>1,534,627</u>	\$ <u>1,579,077</u>
Capital Fund: Bonds Marketable securities Cash in broker account	96,928 249,126 <u>4,795</u>	99,672 254,315 <u>7,509</u>
	350,849	361,496
Contingency Fund: Bonds Marketable securities Cash in broker account	137,797 382,653 <u>10,827</u> 531,277	142,143 389,902 <u>14,390</u> 546,435
TOTAL	\$ <u>2,416,753</u>	\$ <u>2,487,008</u>

# 4. TANGIBLE CAPITAL ASSETS:

The major categories of tangible capital assets and related accumulated amortization are as follows:

		Accumulated	Net Bo	<u>ok Value</u>
	<u>Cost</u>	Amortizatior	<u>2023</u>	<u>2022</u>
Building - main	\$1,783,189	\$1,080,021	\$ 703,168	\$ 705,394
- Shanoa's Place	246,792	153,725	93,067	77,632
Computer equipment	463,832	384,756	79,076	65,697
Computer software	2,978	2,978	-	-
Office equipment and				
furniture	655,793	492,731	163,062	194,394
Kitchen equipment	173,461	140,403	33,058	39,296
Automotive equipment	178,329	168,976	9,353	13,361
Equipment under capital lease	136,389	95,117	41,272	47,938
Leasehold improvements	<u>1,859,486</u>	<u>1,305,699</u>	<u>553,787</u>	646,049
	5,500,249	3,824,406	1,675,843	1,789,761
Land	201,890	-	<u>201,890</u>	201,890
	\$ <u>5,702,139</u>	\$ <u>3,824,406</u>	\$ <u>1,877,733</u>	\$ <u>1,991,651</u>

#### 5. BANK INDEBTEDNESS:

The Society has negotiated a bank line of credit in the amount of \$600,000 which bears interest at the bank prime rate plus 0.5% per annum. The line of credit is secured by a general security agreement over all assets of the Society, a mortgage over the buildings owned by the Society and an assignment of insurance. The balance on the bank line of credit at March 31, 2023 was NIL (2022 - NIL).

Among other provisions, the Society's banking agreement requires the maintenance of certain covenants, as defined by the agreement, including a minimum tangible net worth of \$900,000. The banking agreement is subject to an annual review and may be revised by mutual agreement of both parties.

#### 6. DEFERRED REVENUE:

Deferred revenue represents amounts received for which the specific expenditures have not been incurred. The amounts will be recognized as revenue when the specific expenditures are incurred.

Details of deferred revenue are as follows:

	<u>2023</u>	<u>2022</u>
Casino Donations and other Grants - government - foundations	\$ 49,804 1,148 411,959 <u>100,388</u>	\$5,891 6,000 33,423 <u>207,747</u>
	\$ <u>563,299</u>	\$ <u>253,061</u>

The deferred balance of casino proceeds is held by the Society in a segregated bank account.

### 7. DEFERRED CAPITAL CONTRIBUTIONS:

Deferred capital contributions represent externally restricted contributions which have been utilized to purchase or develop tangible capital assets. The deferred capital contributions are recognized as revenue on the same basis as related tangible capital assets are being amortized.

### 8. NET ASSETS - INTERNALLY RESTRICTED:

The Society has established three internally restricted funds. The specific details of the funds are as follows:

#### Endowment Fund:

This fund was established to support the Society's long-term financial sustainability. All fund earnings will either be reinvested into the fund or disbursed to the Society to support operating expenses.

#### Capital Fund:

This fund was established to maintain, improve or expand the Society's facilities. This fund will be used for capital replacement, acquisition, or renovation, as approved in the Society's budget.

#### Contingency Fund:

This fund was established to support the Society's short-term financial sustainability. Funds contributed are from the Society's own fundraising efforts or from donations. All fund earnings will be either reinvested into the fund, disbursed to the Society's Endowment Fund or disbursed to the Society to support operating expenses.

9. FINANCIAL INSTRUMENTS:

The Society is exposed to risk on certain financial instruments as follows:

#### Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Society is mainly exposed to other price risk.

#### Other price risk:

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Society is exposed to other price risk through its investment in bonds and marketable securities.

# 9. FINANCIAL INSTRUMENTS (continued):

#### Liquidity risk:

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

SCHEDULE OF WAGES AND BENEFITS EXPENSES

FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	<u>2022</u>
ADMINISTRATION: Salaries and wages Employee benefits		\$ 477,477 <u>63,736</u>
Total administration	546,447	541,213
FUNDRAISING: Salaries and wages Employee benefits Total fundraising	660,935 <u>90,941</u> 751 876	600,724 <u>80,187</u> 680,911
BASIC CARE:	<u> </u>	000,311
Salaries and wages Employee benefits	655,062 <u>91,514</u>	628,202 <u>83,856</u>
Total basic care	746,576	712,058
CLIENT DEVELOPMENT: Salaries and wages Employee benefits	2,301,381 <u>310,214</u>	2,837,494 <u>364,433</u>
Total client development	<u>2,611,595</u>	<u>3,201,927</u>
Total wages and benefits expenses	\$ <u>4,656,494</u>	\$ <u>5,136,109</u>

# Y.E.S.S. - YOUTH EMERGENCY SHELTER SOCIETY OF EDMONTON SCHEDULE OF DIRECT CLIENT EXPENSES FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	<u>2022</u>
Client development Clothing Cohort program Employment and education program Food and kitchen supplies Medical Recreation Travel and subsistence	\$ 14,574 30,286 - 205,595 43,536 8,110 15,076 5,254	\$ 23,643 27,040 740,145 141,234 42,166 8,712 19,873 4,630
Total direct client expenses	\$ <u>322,431</u>	\$ <u>1,007,443</u>

Schedule 3

# Y.E.S.S. - YOUTH EMERGENCY SHELTER SOCIETY OF EDMONTON SCHEDULE OF FACILITY AND VEHICLE EXPENSES FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	<u>2022</u>
Insurance Maintenance - facility Utilities Vehicle - general - insurance.	\$ 32,732 159,016 127,356 18,032 <u>14,849</u>	\$28,555 210,119 106,291 8,694 <u>10,779</u>
Total facility and vehicle expenses	\$ <u>351,985</u>	\$ <u>364,438</u>

# Y.E.S.S. - YOUTH EMERGENCY SHELTER SOCIETY OF EDMONTON SCHEDULE OF ADMINISTRATIVE EXPENSES FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	<u>2022</u>
Bank charges and interest Computer support Conference and travel Consulting fees Dues and fees Equipment lease Insurance Interest - obligation under capital lease Maintenance - furniture and equipment Office supplies and other Professional fees Staff recruitment and training Telephone and internet	\$ 49,847 161,718 34,806 186,017 5,061 7,070 18,284 3,419 6,582 10,574 20,515 76,038 53,675	\$ 41,301 184,470 2,663 96,818 12,524 7,714 14,565 4,732 4,056 13,984 35,825 74,212 57,703
Total administrative expenses	\$ <u>633,606</u>	\$ <u>550,567</u>

Schedule 5

# Y.E.S.S. - YOUTH EMERGENCY SHELTER SOCIETY OF EDMONTON SCHEDULE OF FUNDRAISING EXPENSES FOR THE YEAR ENDED MARCH 31, 2023

	<u>2023</u>	2022
Annual general meeting, volunteer recognition and other promotion Campaigns	\$43,110 <u>5,820</u>	\$74,455 <u>4,165</u>
Total fundraising expenses	\$ <u>48,930</u>	\$ <u>78,620</u>

# SCHEDULE OF RESTRICTED NET ASSETS FOR THE YEAR ENDED MARCH 31, 2023

	Endowment Fund	Capital Fund	Contingency Fund	Total 2023	2022
Balance at beginning of the year	\$1,579,077	\$361,496	\$546,435	\$2,487,008	\$1,810,052
Investment income (loss)	(44,450)	(10,648)	(15,157)	(70,255)	203,555
Transfer from unrestricted net assets				<u> </u>	473,401
Balance at end of the year	\$ <u>1,534,627</u>	\$ <u>350,848</u>	\$ <u>531,278</u>	\$ <u>2,416,753</u>	\$ <u>2,487,008</u>